



Catholic Diocese of Rockhampton

'We live out the call of baptism through personal faith in Jesus witnessing together to the Good News of the Kingdom'

Risk Management Plan

To be completed as required by the procedure documents titled '*Risk Management for the Child Protection Policy*' and '*Activity Planning for the Child Protection Policy*', whether ongoing or a one-off event. Identify specific risks from *Risk Analysis* (Form RM - RA). Specify action required, who will be responsible, when and how.

Once completed, the original of this form must be submitted to the **Parish Child Protection Contact** or the **Diocesan Pastoral Services Coordinator** (or equivalent officer) for the relevant **ministry or office**, who will file the original in the *Risk Management Register* and forward a copy to the **Diocesan Child Protection Officer**.

The Risk/s: Identify in order or urgency			
The Action: What action is to be taken? List tasks			
Who: Who will complete the action? Allocate responsibility			
When: Set a timeline for the action to be completed			
How: Comments or recommendations			

SIGNED: _____ DATE: _____